# **Volunteer Role Profile**

Volunteer Role Volunteer Manager Where you will be based Animal WISE Education Volunteer Community Education Manager Community

#### Why we want you

Animal WISE is the Scottish SPCAs initiative which aims to educate and support individuals and communities across Scotland. We want to challenge people to become WISE about animals and increase their knowledge of reducing the effects of intentional and unintentional injury and neglect and therefore safeguarding animal welfare.

As Animal WISE is continuously expanding we are looking for volunteers who have a keen interest in working with young people and local communities and are willing to assist in delivering a wide variety of activities.

As some of this work will involve direct contact with young people, this is deemed as a 'child care' volunteering position. This means we will require you to be a member of Disclosure Scotland's PVG Scheme. This can be arranged through the Scottish SPCA at no charge. If you are already a member of the PVG scheme, we will require your certificate number so that we can request a scheme update.

Becoming an Animal WISE education volunteer is a great way to gain practical experience of working with young people and local communities.

#### What you will be doing

- Adventure Clubs : Adventure clubs take place at Scottish SPCA sites (Aberdeen, Edinburgh, Fishcross) during school holiday periods. You are not required to volunteer for each day. Maximum of 16 children per day. Aged between 7 and 12 years.
  Adventure clubs run from 9:30am until 4pm. Volunteers are required to be on site from 8:30am and are free to leave once site has been tidied up.
  General duties include: 1. Assisting in the setup of area, including bell tent construction, safety measures and organisation of activity resources. 2. Assisting with registration of children attending. 3. Assisting with the delivery of activities as outlined in Staff/volunteer pack. 4. Supervising children throughout their time at the adventure club. 5. Opportunity to lead own activity. 6. Ensuring the site is left free of any items or debris at end of day.
- Development of resources: Assist in the development and creation of educational resources to be used to educate audiences from early years to elderly.
- Community events : Support education team at a wide range of

community and/or partnership events.

- Assist in the operations of community hubs, be a key contact for local community, delivery of advice and support. ensure community hub is well maintained, undertake stock checks and general housekeeping
- Assist in general administration duties.

## The skills you need

- A keen interest and understanding of the importance of Animal Welfare Education
- Experience working with general public
- A strong interest in working with young people
- Excellent communication skills
- Friendly and approachable manner
- Dynamic and innovative approach when volunteering with young people
- Adaptable and be able to think on your feet

### What's in it for you

- You will be part of an amazing team and will help to inspire all generations about the importance of animal welfare, whilst increasing your own knowledge.
- A fantastic opportunity to gain vital skills and experience that can lead the way for future career opportunities.
- Forming new friendships and connections with likeminded people.
- Opportunity to play a part in helping to make a better future for people and animals in Scotland.

## Disclaimer

You must be a member of the PVG Scheme to volunteer with us in this role